

Recreation Services External Personal Trainer Policy



Section	Date	By-Law Number	Page	Of
Community Services	August 13, 2013	80-2013	1	2
Subsection	Repeals By-Law Number		Policy Number	
Kenora Recreation Centre Personal Trainer Policy	103-2009		CS-3-2	

Purpose

To define the City of Kenora conditions for Personal Trainers to conduct business within City owned and operated facilities. This policy is intended for those Trainers who are providing their services at a fee.

Policy

1. Personal Trainers must obtain and maintain a full annual membership paid up front, along with a \$1200 Business-Annual membership.
2. Personal Trainers will be solely responsible for all cancellation and booking of client appointments.
3. Promoting of business can only take place in designated areas in the building.
4. City Staff is not permitted to act as a personal assistant towards Personal Trainers in any way.
5. Personal Trainers and their clients will follow, promote and abide by all Kenora Recreation Centre rules.
6. Staff and the City of Kenora will not be responsible for Personal Trainers own equipment of any kind. Equipment may not be stored on or at City of Kenora facilities without prior written consent from the Recreation Services Manager or designate.
7. Personal Trainers must ensure that all clients have a paid admittance or hold a valid membership at the Kenora Recreation Centre, and check in at front desk prior to training.

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8. All Personal Trainers must provide Proof of Certifications First aid, CPR, and Insurance, and submit a copy to be on file with the City of Kenora Fitness Consultant. These are to be updated annually and current.
9. This policy shall be reviewed annually and updated as needed to best meet the needs of the City of Kenora.
10. Personal Trainers will sign off that they have read, understood and agree to abide by the conditions of this policy prior to conducting business on or in City of Kenora recreation facilities or property.

This Policy has been reviewed with me. I understand the policy and agree to abide by it.

Name in full (printed)

Date

Personal Trainer Signature

Witness